

Benefice of Camelot Parishes

Your Wedding at St Michael's North Cadbury Some guidance notes, May 2016

Preparing...

Wedding Preparation

A useful website is:-

www.yourchurchwedding.org

Marriage Preparation

Some useful websites are:-

www.marriagecare.org.uk

For FOCCUS questionnaire with facilitator, one day Marriage Preparation Day, Preparing Together (click our services, then marriage preparation)

www.relationshipcentral.org

For details of Marriage Preparation Course

The Marriage Book, Nicky and Sila Lee (book of the Marriage Preparation Course)

Growing Together: A guide for couples getting married, Andrew Body

The 5 Love Languages, Gary Chapman

The Highway Code for Marriage, Michael and Hilary Perrott

A weekend event for engaged couples called Engaged Encounter, information from www.marriageencounter.org.uk

The service itself

Clergy Team

Weddings at St Michael's are conducted by a team of clergy consisting of Revd Tristram Rae Smith, Rector, Revd Ron Wood, Assistant Priest, our curate Revd Alison Parris and two retired Clergy, Revd Dan Richards and Canon Brian McConnel. You will be put in touch with the clergyperson leading your service who will guide and prepare you for the wedding service and take it on the day.

Participation of other ministers

You may have a friend or a member of the family who is ordained in the Church of England or some other recognised Christian denomination. Current or retired Church

of England priests can officiate at your wedding with the approval both of the Rector and of the Diocese. Ministers of other denominations (for instance, Catholics or Methodists) can (again with the approval of the Rector) assist at your wedding, for instance, by leading the prayers, giving the address or by doing one or more readings. However, the officiant in charge of the service needs to be a priest in the Church of England and its overall form needs to be in accordance with an authorised Church of England service.

Organists

We have a number of skilled and experienced organists available to play at weddings and one of these will be allocated to your wedding if you so wish. You will be able to discuss your choice of hymns and music on entry, exit and the signing of the registers with the organist.

Alternatively, you may wish to use your own organists and other musicians and this too is perfectly acceptable.

Choir

There is no resident choir in the parish available for weddings although it is possible that one of our organists Martin Russell (tel: 01963 31607) may be able to arrange for one at a small fee if so requested. Failing this, if a choir is required couples will need to make their own arrangements. Personal contacts (for instance, with schools in the area where one or other of the couple has a connection) can prove to be very helpful.

Remarriage of divorcees

Under certain circumstances it is possible to be remarried in church following a divorce. We follow the Bishops' Guidelines in this respect. Please contact the Rector if you would like further information on this. We are aware that this may well raise sensitive issues and we aim in all circumstances to deal with any enquiries with care and confidentiality.

There is a helpful leaflet which can be downloaded from

<https://www.yourchurchwedding.org/article/marriage-after-divorce/>

This gives some indication of the relevant issues for the purposes of the Bishop's Guidelines.

Wedding Blessings

You may wish to be married by civil ceremony and subsequently to have your wedding blessed in church. We are happy to explore this option with you. However, we are expected to use services authorised by the Church of England as the basis for any wedding blessing and also to charge the church fees that would normally be charged for a full wedding.

Sound system and music on CDs

Sometimes couples wish to play CDs for specific items in the wedding service. St Michaels' has a sound system which can amplify commercially produced CDs. However, the sound system is not able to amplify satisfactorily either homemade CDs or downloads etc. We would ask therefore that any music that is not live is made available to us in the form of a commercially produced CD. The sound system will be operated by the Verger (see Fees).

Bellringers

Subject to availability, we can arrange for bellringers to ring bells either before or after the service. For a small additional fee (see Fees) they are willing to ring both before and after the service.

Photography

Official photographers are very welcome and we try to accommodate all reasonable requests with the ground rule of 'unobtrusiveness.' We do ask, however, that guests do not take their own photographs during the service itself as this can prove to be distracting.

Video recordings

If a video recording is required the necessary equipment can be brought in. The organist and any other professional musician have the right to charge double their normal fees if they are being recorded.

There are no copyright charges provided that (a) copies of the recording and rights in it are not sold on for profit (b) no more than three copies of the recording are made and (c) no part of the recording is shown in public.

If couples have any doubts as to the possibility of copyright infringement resulting from recordings being made, they are advised to purchase a Limited Manufacture Licence. This is available online at www.prsformusic.com from £15 upwards.

Christmas and Easter

As we are sure you will appreciate Christmas and Easter are very busy periods for both clergy and congregations. For this reason, we are unable to accept wedding bookings in the week immediately preceding either Christmas or Easter.

Flowers and Decorations

You may wish to employ your own florist. However, at least one month before the wedding we would ask that the person responsible for decorating the church contacts Mrs Pam Wood, tel: 01963 441192, who is in charge of the flower rota to discuss your plans. When the flowers are taken away after the wedding please

ensure that one arrangement to the left of the altar is left behind for the church service on the following Sunday. Otherwise, this area would be left undecorated on the Sunday.

Please note that only simple flowers are allowed during the periods running up to Christmas and Easter. Also at these times the crib, Advent candles and Christmas tree must not be moved and Christmas and Easter flowers must remain in situ.

No damage must be done by fixing material to any part of the church and no decorations are allowed that would pose a Health and Safety risk to the church or the congregation.

Candles

Two candles are normally lit on the altar for weddings. We regret, however, that for safety reasons it is not possible to have other lighted candles placed elsewhere in the church for weddings.

Birds or animals participating in service

We regret that we do not feel it practical or appropriate to allow the participation of birds or animals in the service- as, for instance, in the use of doves or other birds to deliver the wedding rings during the service. Guidedogs are, however, an exception to this rule.

Food and drink

Please note that no food or drink will be allowed before, during or after the service.

Confetti

Biodegradable confetti (for instance, rose petals) may be thrown after the service. However, no confetti of any kind may be thrown in the service itself and within the church because of cleaning issues and the possible impact on the heating system. No paper confetti is permitted at all as this is difficult to clear up and can become unsightly in the churchyard and surrounding area.

Punctuality

At the wedding rehearsal (which usually takes place a day or so before) and at the wedding itself a church member will act as sidesperson to ensure that all runs smoothly. We rely entirely on volunteers for this purpose so punctuality at both the rehearsal and the wedding will be much appreciated. If any problems arise which mean that you might be late please inform us of these as soon as possible.

Dates

The date and the time that you have booked will be reserved for you. In the event of our receiving another wedding enquiry for the same date, we will only offer times at least two hours before or two hours after the time reserved for your wedding.

The Legal Side

The most important reason for getting married in church is of course spiritual and in our preparations and the service itself we want to help you to realise and enjoy the full significance of this. Nevertheless, there is also a legal aspect which we need to observe and to get right.

As with most of the law, unusual circumstances can give rise to further complexity and so the Rector will be happy to give further guidance as and when this is needed. But the main provisions are summarised below.

Six Months Public Worship

Anyone who lives in the Parish or who has certain types of personal or family connection with the Parish is entitled to be married at St Michael's. For more information on the types of connection that carry such an entitlement please see

<https://www.yourchurchwedding.org/article/finding-a-church/>

If you have no such personal or family connection then it will be necessary for you to attend public worship regularly in the Parish for a period of 6 months ending at least one month before your wedding.

The purpose of this is for you to establish a Qualifying Connection with the Parish which then gives you the legal right to be married at St Michael's. Without such a Connection we are not able to conduct your wedding.

We interpret regular public worship as meaning at least a monthly attendance over the 6 month period. We think that you will find the most accessible services to attend to be:-

1 st Sunday	11 am Group Service at St Michael's
2 nd Sunday	11 am Communion at St Michael's
3 rd Sunday	11 am Galhampton Family Service (daughter church in next village)
4 th Sunday	11 am Communion at St Michael's
5 th Sunday	11 am Family Service at Bratton Seymour

You are of course free to attend any of the other parish services as you wish. But please email us in advance with your plans for Sundays on which you wish to attend. This will enable us to advise you of any changes to the schedule. It also enables us to keep an accurate record of your pattern of attendance.

Banns

Banns is the formal giving of a notice in church concerning your forthcoming wedding. It gives people an opportunity to raise any **legal** (i.e. not personal)

objections to the marriage. A similar opportunity is given in the marriage service itself. Banns need to be properly read in order for your wedding to take place legally unless you are to be married by Superintendent Registrar's Certificate (please see the process outlined below).

We will arrange for the reading of banns here but if one or both of you are resident outside the parish then banns also need to be read in the parish in which you are resident. For this purpose you will need to approach your local Church of England parish church and make the necessary arrangements. There will be a small fee (currently £40) payable to your local parish church and they will produce a certificate as evidence that banns have been properly read there. Banns need to be read three times and within three months of the wedding. It is **most** important that you make contact with your local parish church and arrange for banns to be read there as otherwise it is impossible from a legal point of view to perform the wedding. There is a website www.achurchnearyou.com which on submitting your postcode can advise you of the identity of your local parish church.

Where one or other of the couple are neither UK nationals nor nationals of any country in the European Economic Area it is not possible to use banns as the legal preliminary to the wedding. The rules applying to these couples are set out below.

Marriage of nationals from outside the European Economic Area ('EEA')

As from 2nd March 2015, new rules apply where one or both of the couple is a national from outside the EEA. Nationals of the USA, Canada and Australia, for instance, fall into this category.

Where the rules apply, it is now necessary for the couple to contact and appear in person before a designated Register Office giving evidence of identity, residence and nationality and of their entitlement and intention to marry at St Michael's. Following the giving of this notice there is a 28 day waiting period before a Superintendent Registrar's Certificate can be issued. This Certificate will then authorise us legally to conduct your wedding.

A list of designated Register Offices can be downloaded from

<https://www.gov.uk/government/publications/designated-register-offices-in-england-and-wales>

Identity

Because of these new rules it is now important for us to check more formally the identity of couples who are from within the EEA and for whom banns will be the legal preliminary to the wedding. So it will be necessary for us to see some appropriate evidence of identity such as passports.

Fees

Fees for conducting the marriage service itself, reading the banns and producing a marriage certificate are fixed nationally by the Church of England and revised each year usually by an amount equivalent to inflation.

In addition, there are a number of optional extra fees to cover additional services provided by the local church. In our context, these cover items such as heating and the services of an organist, bellringers and vergers.

Not all of these fees will necessarily be applicable to your circumstances. You may, for instance, wish to provide your own musicians or not to have the bells rung. And in warmer weather it is unlikely that heating will be needed. We would, however, strongly recommend that you do have a trained member of the church to act as a vergers for your wedding. He or she will attend the wedding rehearsal and the wedding itself and deal with any practical queries and arrangements that might arise. These include operating the sound system which is required by the acoustics of the church (other than for very small services). In our experience, it is difficult if not impossible for your own ushers to fulfil these responsibilities and, in particular, for insurance reasons the sound system needs to be operated by trained people.

Because the fees set by the Church of England are revised each year, it is not possible to provide you with a formal breakdown and schedule of fees at this stage. When this does become possible we will send you such a schedule. The fees are payable on or before the wedding rehearsal (which is normally in the week before the wedding) and the schedule will indicate our preferred method of payment.

However, for budget purposes, we recognise that it is likely to be helpful at this stage to have a general indication of the amount of the fees. So we offer the figures given below on this basis but please note that they cannot and are not intended to be the final figures:-

Church of England fees (2016 rates)

For service, reading banns here and providing certificate	446
For reading banns in home parish	40

Optional extras

Heating (if required)	100
Organist	100
Bellringers	150 (or 90) ¹
Vergers	100

¹ The higher rate applies where bells are rung both before and after the service; the lower where they are rung on simply one of these occasions. There are six bells so the charges reflect either £15 or £25 per bellringer.